

S/N		TITLE OF THE WORKSHOP	DATES	FEES IN TZS	VENUE
1.	MAY - TOPICS	Establishing and Managing High Performance Workforce.	03-07/05/2021	1,000,000	Morogoro
2.		International Project Management and Financial Resource Mobilization	10-14/05/2021	1,000,000	Morogoro
3.		Retirement Planning	17-21/05/2021	1,000,000	Morogoro
4.		Advanced Logistics and Supply Chain Management.	24-28/05/2021	1,000,000	Dar es Salaam
5.		Dynamic Office Management and Administration	03-0/05/2021	1,000,000	Morogoro
6.	JUNE TOPICS	Evaluating, Rating and Selecting Suppliers	07-11/06/2021	1,000,000	Dar es Salaam
7.		Current changes in Labor Laws in Tanzania	14-18/06/2021	1,000,000	Dar es Salaam
8.		Strategic Human Resources and Organizational Behavior	21-25/06/2021	1,000,000	Dar es Salaam
9.	JULY - TOPICS	Records Management	28/06-01/07/2021	1,000,000	Morogoro
10.		Management of Employment Contracts and Termination of Employment	05-09/07/2021	1,000,000	Dar es Salaam
11.		Accounting for Non-Accountants	12-16/07/2021	1,000,000	Dar es Salaam
12.		Public Sector Investment Analysis	12-16/07/2021	2,000,000	Morogoro
13.		Setting and Managing Public Private Partnerships Contracts and Performance	19-23/07/2021	1,500,000	Dar es Salaam
14.		Contemporary Issues in Taxation	26-30/07/2021	1,000,000	Dar es Salaam
15.	AUGUST TOPICS	Results Based Monitoring and Evaluation of Development Projects	02-06/08/2021	1,000,000	Morogoro
16.		Risk Management	09-13/08/2021	1,000,000	Dodoma
17.		Executive Secretaries and Director's Personal Assistants	16-20/08/2021	1,000,000	Morogoro
18.		Effective Handling of Disciplinary Procedures Chairing of Hearing at the Workplace	23-27/08/2021	1,000,000	Morogoro
19.	SEPTEMBER TOPICS	Financial Management for donor funded projects	30/08-03/09/2021	1,000,000	Morogoro
20.		HR MIS, Metrics & Data Analysis	06-10/09/2021	1,000,000	Morogoro
21.		Understanding & Detecting Creative Accounting Practices	13-17/09/2021	1,500,000	Morogoro
22.		Procurement Contract Management and Administration	20-24/09/2021	1,000,000	Dar es Salaam
23.	OCTOBER - TOPICS	Data Management	27/09-01/10/2021	1,000,000	Dodoma
24.		Business Leadership- Becoming Management Material	04-08/10/2021	1,000,000	Morogoro
25.		Contract and Procurement Audit	10-15/10/2021	1,000,000	Morogoro
26.		Financial Management for Donor Funded Projects	18-22/10/2021	1,000,000	Morogoro
27.		Cost Effective HR Development and Management	25-29/10/2021	1,000,000	Mwanza
28.	NOVEMBER TOPICS	Project Monitoring and Evaluation	01-05/11/2021	1,000,000	Arusha
29.		Managing Millennial and the Next Generation (Generation Z)	08-12/11/2021	1,000,000	Dar es Salaam
30.		Developing the Leadership Mindset	15-18/11/2021	1,000,000	Arusha
31.		Stores and Inventory Control Management	22-26/11/2021	1,000,000	Morogoro
32.	DECEMBER TOPICS	Art of Persuading Arbitrators, Judges, Boards & Decision Makers	29/11-/3/12/2021	1,500,000	Morogoro
33.		Preparing, managing and Implementing Online Communication Strategy	0/05/2021	1,000,000	Arusha
34.		Managing Poor Performance and Performance Development	06-10/12/2021	1,000,000	Mwanza
35.		Emergency Preparedness and Disaster Management	13-17/12/2021	1,000,000	Morogoro
36.		Engineering for Non-Technical Supervisors and Managers	20-24/12/2021	1,000,000	Morogoro

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